REQUEST FOR QUALIFICATION

Issue Date: February 4, 2005          RFQ# 214-05-Mechanical

Title: PREQUALIFICATION FOR MECHANICAL CONTRACTOR

Commodity Code: PROFESSIONAL SERVICES (906-07)(918-42)

Issuing Agency & Address: Commonwealth of Virginia
                          Longwood University
                          Facilities Management, Bristow Building
                          Farmville, VA 23909

Location of Work: Longwood University
                 Farmville, VA 23909

Period Of Contract: Qualifications will be accepted until 2:00 pm March 7, 2005.

All inquiries for information should be directed to: Jim Simpson, Director Materiel Management
Phone #: (434) 395 – 2093.
Request for Qualification Document is available through the eVA website and the Longwood University Purchasing Website. See instructions on Page 2 for Request for Qualifications and Addendums. QUALIFICATIONS ARE MAILED, SEND DIRECTLY TO ISSUING AGENCY SHOWN ABOVE. IF QUALIFICATIONS ARE HAND DELIVERED, DELIVER TO: Materiel Management, Bristow Building, Room 218, corner of Main Street and Redford Street, Longwood University, Farmville VA, 23909

In compliance with this Request For Qualifications, which includes the attached Table of Contents and all provisions and appendices attached and referenced therein, and subject to all the terms and conditions set forth herein, the undersigned offers and agrees to furnish the services described in the RFQ cited above and submit this signed proposal which includes this completed and signed page, the completed and signed Form CO-16 and other data as required by the RFQ. It is understood that this proposal may be modified, by mutual agreement in subsequent negotiations.

Name And Address Of Proposer:

_________________________________ Date:__________________________
_________________________________ By _______________________________
                     (Signature in Ink)
_________________________________ Typed Name:_______________________

_______________________ Zip:____
Title:____________________________

FEIN/SSN #_______________________ Telephone No.(___)___________
Email address:______________________ APELSCIDLA BOARD #____________

PRE-QUALIFICATION CONFERENCE: A pre-qualification conference will not be held.
<table>
<thead>
<tr>
<th>Section No.</th>
<th>Description</th>
<th>Page No.</th>
</tr>
</thead>
<tbody>
<tr>
<td>I</td>
<td>Applicability of the A/E Manual</td>
<td>3</td>
</tr>
<tr>
<td>II</td>
<td>Purpose</td>
<td>3</td>
</tr>
<tr>
<td>III</td>
<td>Qualifications</td>
<td>3</td>
</tr>
<tr>
<td>IV</td>
<td>Experience</td>
<td>3</td>
</tr>
<tr>
<td>V</td>
<td>RFQ Requirements</td>
<td>6</td>
</tr>
</tbody>
</table>

**NOTE:** Hard copies of Form CO-16 may be found in Appendix B of the Manual. Electronic copies of these forms are available for download at the [www.dgs.state.va.us](http://www.dgs.state.va.us) website.

**Addendums:** Any changes resulting from the University’s requirements will be issued in an addendum and will be posted to the eVA ([http://www.dgs.state.va.us](http://www.dgs.state.va.us)) and Longwood University Materiel Management website, [http://www.longwood.edu/](http://www.longwood.edu/). Click on offices, Purchasing, Solicitations/Awards, Open Request for Proposals/Addenda/Awards. Click on the solicitation 214-05-Mechanical. It is the sole responsibility of the bidder to check these web pages for all changes to the RFQ prior to submission. Failure to do so may cause your bid to be determined non-responsive. Longwood University will not mail or fax these documents.
I. ATTACHMENT NUMBER ONE

QUALIFICATION CRITERIA
FOR
New Student Recreation Building
Mechanical Contractor

P. C. # 214 - 16420-02

I. BONDING:
Contractor can secure bonding for this project in an amount equal to or greater than the amount established by the agency from a surety company (1) listed in the United States Department of Treasury, Federal Register, Circular 570: Companies Holding Certificates of Authority as Acceptable Sureties on Federal Bonds and as Acceptable Reinsuring Companies; and (2) licensed to transact fidelity and surety business in the Commonwealth of Virginia.

II. EXPERIENCE:

Firm Experience:
The contractor or contractor's office that will handle this project has undertaken, within the last five years at least two (2) construction projects of similar or comparable scope; gymnasiums/field houses or large public assemble spaces and administrative offices with complex and sophisticated mechanical systems; 70,000 gross square feet; 2 or more stories and construction cost over for mechanical systems over $1,500,000. The complex mechanical system will be comparable conditioning and control systems for large volume public assembly areas. In addition, the Contractor shall also have at least one (1) college or university project experience within the last five (5) years. The projects shall be sufficiently comparable so that the agency may conclude that the contractor is familiar with and capable of handling the project(s) described in the prequalification.

Key Personnel Experience:

The Project Manager most likely to be assigned to this project has served as project manager on at least two (2) projects in the last five years of similar or comparable scope, one of those within the past two years: gymnasiums/field houses or large public assemble spaces and administrative offices with complex and sophisticated mechanical systems; 70,000 gross square feet; 2 or more stories and construction cost over for mechanical systems over $1,500,000. Equivalent or comparable experience may be considered, at the agency's sole discretion; however, it shall be sufficiently similar so that the agency may conclude that the proposed Project Manager is familiar with and capable of handling the project(s) described in the prequalification.

The superintendent most likely to be assigned to this project has served as superintendent on at least one (1) projects in the last five years of similar or comparable scope gymnasiuims/field houses or large public assemble spaces and administrative offices with complex and sophisticated mechanical systems; 70,000 gross square feet; 2 or more stories and construction cost over for mechanical systems over $1,500,000. The complex mechanical system will be comparable conditioning and control systems for large volume public assembly areas. In addition, the superintendent shall also have at least one (1) college or university project experience within the last five (5) years. Equivalent or comparable experience may be considered, at the agency's sole discretion; however, it shall be sufficiently similar so that the agency may conclude that the proposed Superintendent is familiar with and capable of handling the project(s) described in the prequalification.
III. JUDGMENTS:

Any judgment(s), whether one or several, entered against the contractor for breach of contract for construction within the past ten (10) years may be grounds for denying prequalification, at the agency's sole discretion, after due consideration of the date(s), amount(s), facts and circumstances.

IV. SUBSTANTIAL NON-COMPLIANCE:

Any of the following may be grounds for denying prequalification, at the agency's sole discretion, after review and consideration of the dates, facts and circumstances.

The contractor:

- in the last three (3) years has received a final order for failure to abate or for a willful violation by the US OSHA or by the Virginia Department of Labor and Industry or any other government agency; or,
- has paid liquidated damages for failure to complete a project by the contracted date on more than two (2) projects in the last five (5) years; or,
- has paid actual damages resulting from failure to complete a project by the contacted date on more than two (2) projects in the last five (5) year; or
- has been terminated for cause on a contract in the last five (5) years; or
- was more than thirty (30) days late, without good cause, in achieving the contracted substantial completion date where there was no liquidated damage provision on more than two (2) projects in the last three (3) years; or
- has received more than two (2) cure notices on a single project in the past two (2) years and/or more than one (1) cure notice on five (5) separate projects in the past five (5) years (see Sections 19d and 41 of General Conditions); or
- has had repeated instances on a project of installation and workmanship deviations which exceed the tolerances in the standards referenced in the contract documents. Documentation of such instances shall be the written reports and records of the owner's representatives on the project; or
- has finally completed a project more than 90 days after achieving substantial completion on two (2) or more projects in the last three (3) years, for reasons within the contractor's control. Documented delay of delivery of material necessary to perform remaining work or seasonal conditions that bear on performing the work or operating specific equipment or building systems shall be considered in mitigation; or
- has had Performance or Payment Bond claims paid on its behalf in the last three (3) years.

NOTE: If the agency intends to deny prequalification based on any of the above, it shall obtain written documentation evidencing same, pursuant to Section 2.2-4317 of the Code of Virginia, prior to such denial.
V. CONVICTIONS:

Any of the following may be grounds for denying prequalification, at the agency's sole discretion, after review and consideration of the dates, facts and circumstances.

The contractor or any officer, director, project manager, procurement manager, chief financial officer, partner or owner of the construction company in the past ten (10) years:

a) has been convicted on charges relating to conflicts of interest;

b) has been convicted on charges relating to any criminal activity relating to contracting, construction, bidding, bid rigging or bribery;

c) has been convicted on charges relating to employment of illegal aliens on construction projects.

d) has been convicted: (i) under Va. Code Section 2.2-4367 et seq. (Ethics in Public Contracting); (ii) under Va. Code Section 18.2-498.1 et seq. (Va. Governmental Frauds Act); (iii) under Va. Code Section 59.1-68.6 et seq. (Conspiracy to Rig Bids); (iv) of a criminal violation of Va. Code Section 40.1-49.4 (enforcement of occupational safety and health standards); or (v) of violating any substantially similar federal law or law of another state.

VI. DEBARMENT:

The following may be grounds for denying prequalification, at the agency's sole discretion, after review and consideration of the dates, facts and circumstances:

The contractor or any officer, director, project manager, procurement manager, chief financial officer, partner or owner of the construction company in the past ten (10) years: has been debarred by any agency or political subdivision of the Commonwealth of Virginia, by any agency of the United States or by any agency of another state.
NOTICE OF PREQUALIFICATION
Longwood University New Student Recreation Building
RFQ 214-05-Mechanical

Longwood University, an agency of the Commonwealth of Virginia, is conducting a pre-qualification of mechanical contractors interested in bidding on Capital Outlay Project, New Student Recreation Building, Project 214-16420. With this solicitation, the University will pre-qualify mechanical contractors. The University intends for the pre-qualified general contractors to receive bids from the pre-qualified mechanical subcontractors in preparing their bids for submittal to the University. The University reserves the right to cancel the solicitation or part of the solicitation if less than three firms prequalify for a category.

The project is described as new construction of a student recreation building. The building will be composed of 80,000 square foot two-story steel–frame structure with brick and precast veneer exterior. The building will house a two-court gymnasium, fitness area, multipurpose activity court, climbing tower, juice bar, racquetball courts, multipurpose aerobic rooms, a jogging track and locker rooms. Additionally there will be offices for the Recreation Department and the Health and Wellness Department. The estimated cost of the facility is $8 to $12 million. The construction is to start June 2005 and shall reach substantial completion on August 1, 2006.

Pre-qualification will be conducted in accordance with Code of Virginia, Section 2.2-4317. The Standard Form for Contractor’s Statement of Qualifications, G. S. Form CO-16 shall be the application form submitted by contractors when applying to be pre-qualified for a project.

Interested contractors may obtain a copy of the minimum qualification criteria from Longwood University’s web site, http://www.longwood.edu/offices/Purchasing/Solicitation/Awards/ Invitation for Bids #214-05-Mechanical or the eVA website at http://www.dgs.state.va.us. Questions may be submitted by contacting the Materiel Management Department at (434) 395-2093, fax (434) 395-2246.

Qualifications will be received at the University’s Materiel Management Department, Bristow Building, corner of Main and Redford Street, Room 218 Longwood University, Farmville, Virginia 23909. The deadline for submitting is 2:00 pm sharp, as determined by the Bid Officer on March 7, 2005. Note: Late proposals will be returned unopened.