REQUEST FOR QUALIFICATIONS
RFQ
MECHANICAL SUB-CONTRACTOR

Issue Date: August 16, 2006

Title: Longwood University Drama and Communication Studies Building (Bedford-Wygal Connector)

Project Code: 214-16802-000

Using Agency and/or Location
Longwood University
Materiel Management Office

Where Work Will Be Performed
Bristow Building, Corner Redford and High Sts.
Farmville, Virginia 23909

Qualifications Will Be Received until October 4, 2006 at 2:00 p.m. local time for furnishing the services described herein and then opened in public.

All Inquiries for Information should be directed to: James E. Simpson, Director Materiel Management (434) 395-2093.

IF QUALIFICATIONS ARE MAILED, SEND DIRECTLY TO ISSUING AGENCY SHOWN ABOVE. IF QUALIFICATIONS ARE HAND DELIVERED, DELIVER TO: Longwood University, Room #218, Bristow Building, Corner Redford and Main Streets, Farmville, Virginia 23909.

In Compliance With This Request for Qualifications Bids And To All The Conditions Imposed Herein, The Undersigned Offers And Agrees To Furnish The Services Described.

* Virginia Contractor License No.______________________
Class:___________________Specialty Codes:_________________

Name and Address of Firm:

_____________________________                 Date:__________________
_____________________________                 By:_____________________
_____________________________                 Signature in Ink
_____________________________                 Title:____________________
_____________________________                 Zip Code_____________

FEI/FIN NO.______________________ Telephone No.: ( )____________
email address________________________ Fax No: ( )____________

EVA member yes____no____

*Note: See General Terms and Conditions item X, page 13 for membership details. Contractor shall be a member of eVA to be awarded this contract.
Please check one: Small Business _____Women Owned Business_____Minority Owned_____Other____ (Vendors are highly encouraged to register with the Department of Minority Enterprises at http://www.dmbe.state.va.us.)
NOTICE OF PREQUALIFICATION

Longwood University Drama and Communication Studies Building (Bedford-Wygal Connector)
Project Code: 214-16802-000

Longwood University, an agency of the Commonwealth of Virginia, is conducting a pre-qualification of general contractors and select sub-contractors interested in bidding on Drama and Communications Study Building (Bedford-Wygal Connector) Capital Outlay Project Code 214-16802-000

With this solicitation, the University will pre-qualify general contractors and mechanical and electrical sub-contractors. The University intends for the pre-qualified general contractors to receive bids from the pre-qualified sub-contractors in preparing their bids for submittal to the University. The University reserves the right to cancel the solicitation or part of the solicitation if less than three firms pre-qualify for a category.

The project is described as approximately 33,000 square feet of new construction for the Drama and Communication Studies Departments at Longwood University. The structure will be constructed of pre-cast concrete plank supported on load-bearing concrete block masonry walls with a brick and cast stone veneer exterior. The building will house two black-box theaters and theater support spaces, faculty offices, and classrooms. The estimated cost of the facility is between $5 to $10 million. Construction is scheduled to start March 2007 with substantial completion scheduled for April 2008.

Pre-qualification will be conducted in accordance with Code of Virginia, Section 2.2-4317. The Standard Form for Contractor's Statement of Qualifications, G. S. Form CO-16 shall be the application form submitted by contractors when applying to be pre-qualified for a project.

Interested contractors may obtain a copy of the minimum qualification criteria and G. S. Form CO-16 from the University's Materiel Management Department, Longwood University, 201 High Street, Farmville, VA 23909, Longwood University’s web site. Questions may be submitted by contacting the Materiel Management Department at (434) 395-2093, fax (434) 395-2246.

Qualifications will be received at the University’s Materiel Management Department, Bristow Building, corner of Main and Redford Street, Room 218 Longwood University, Farmville, Virginia 23909. The deadline for submitting is 2:00 pm sharp, as determined by the Bid Officer on October 4, 2006. Late proposals will be returned unopened.
ATTACHMENT NUMBER ONE

QUALIFICATION CRITERIA FOR

LONGWOOD UNIVERSITY
NEW DRAMA AND COMMUNICATIONS STUDIES BUILDING
MECHANICAL SUB-CONTRACTOR

PROJECT CODE: 214-16802-000

I. BONDING

Contractor can secure bonding for this project in an amount equal to or greater than the amount established by the agency from a surety company

a) Listed in the United States Department of Treasury, Federal Register, Circular 570: Companies Holding Certificates of Authority as Acceptable Sureties on Federal Bonds and as Acceptable Reinsuring Companies; and

b) Licensed to transact fidelity and surety business in the Commonwealth of Virginia.

II. EXPERIENCE

FIRM EXPERIENCE:

The contractor or contractor's office that will handle this project will have undertaken at least two (2) construction projects of similar or comparable scope within the last five years satisfying the following minimum criteria:

- Theaters with sophisticated, quiet, mechanical systems and mechanical control systems designed for or projects with a target NC level of less than 25.
- $1,000,000 construction cost or greater allocated to mechanical systems.

In addition, the contractor or contractor's office that will handle this project will have undertaken at least one (1) construction project of similar or comparable scope within the last five years for a college or university.

The projects shall be sufficiently comparable so that the agency may conclude that the contractor is familiar with and capable of handling the project described in the prequalification.

KEY PERSONNEL EXPERIENCE:

The Project Manager most likely to be assigned to this project will have served as project manager on at least one (1) project in the last three years of similar or comparable scope:

- Theaters with sophisticated, quiet, mechanical systems and mechanical control systems designed for or projects with a target NC level of less than 25.
- $1,000,000 construction cost or greater allocated to mechanical systems.

Equivalent or comparable experience may be considered, at the agency's sole discretion; however, it shall be sufficiently similar so that the agency may conclude that the proposed Project Manager is familiar with and capable of handling the project(s) described in the prequalification.
The Superintendent most likely to be assigned to this project has served as superintendent on at least one (1) project in the last three years of similar or comparable scope:

- Theaters with sophisticated, quiet, mechanical systems and mechanical control systems designed for or projects with a target NC level of less than 25.
- $1,000,000 construction cost or greater allocated to mechanical systems.

Equivalent or comparable experience may be considered, at the agency's sole discretion; however, it shall be sufficiently similar so that the agency may conclude that the proposed Superintendent is familiar with and capable of handling the project(s) described in the prequalification.

III. JUDGMENTS

Any judgment(s), whether one or several, entered against the contractor for breach of contract for construction within the past ten (10) years may be grounds for denying prequalification, at the agency's sole discretion, after due consideration of the date(s), amount(s), facts and circumstances.

IV. SUBSTANTIAL NON-COMPLIANCE

Any of the following may be grounds for denying prequalification, at the agency's sole discretion, after review and consideration of the dates, facts and circumstances.

The contractor:

a) in the last three (3) years has received a final order for failure to abate or for a willful violation by the US OSHA or by the Virginia Department of Labor and Industry or any other government agency; or,

b) has paid liquidated damages for failure to complete a project by the contracted date on more than two (2) projects in the last five (5) years; or,

c) has paid actual damages resulting from failure to complete a project by the contacted date on more than two (2) projects in the last five (5) year; or,

d) has been terminated for cause on a contract in the last five (5) years; or

e) was more than thirty (30) days late, without good cause, in achieving the contracted substantial completion date where there was no liquidated damage provision on more than two (2) projects in the last three (3) years; or

f) has received more than two (2) cure notices on a single project in the past two (2) years and/or more than one (1) cure notice on five (5) separate projects in the past five (5) years (see Sections 19d and 41 of General Conditions); or

g) has had repeated instances on a project of installation and workmanship deviations which exceed the tolerances in the standards referenced in the contract documents. Documentation of such instances shall be the written reports and records of the owner's representatives on the project; or

h) has finally completed a project more than 90 days after achieving substantial completion on two (2) or more projects in the last three (3) years, for reasons within the contractor's control. Documented delay of delivery of material necessary to perform remaining work or seasonal conditions that bear on performing the work or operating specific equipment or building systems
shall be considered in mitigation; or

i) has had **Performance or Payment Bond claims paid on its behalf** in the last three (3) years.

**NOTE:** If the agency intends to deny prequalification based on any of the above, it shall obtain written documentation evidencing same, pursuant to Section 2.2-4317 of the Code of Virginia, prior to such denial.

V. CONVICTIONS

Any of the following may be grounds for denying prequalification, at the agency's sole discretion, after review and consideration of the dates, facts and circumstances.

The contractor or any officer, director, project manager, procurement manager, chief financial officer, partner or owner of the construction company in the past ten (10) years:

a) has **been convicted** on charges relating to **conflicts of interest**;

b) has **been convicted** on charges relating to any **criminal activity** relating to contracting, construction, bidding, bid rigging or bribery;

c) has **been convicted** on charges relating to **employment of illegal aliens** on construction projects.

d) has **been convicted**: (i) under Va. Code Section 2.2-4367 et seq. (Ethics in Public Contracting); (ii) under Va. Code Section 18.2-498.1 et seq. (Va. Governmental Frauds Act); (iii) under Va. Code Section 59.1-68.6 et seq. (Conspiracy to Rig Bids); (iv) of a criminal violation of Va. Code Section 40.1-49.4 (enforcement of occupational safety and health standards); or (v) of violating any substantially similar federal law or law of another state.

VI. DEBARMENT

The following may be grounds for denying prequalification, at the agency's sole discretion, after review and consideration of the dates, facts and circumstances:

The contractor or any officer, director, project manager, procurement manager, chief financial officer, partner or owner of the construction company in the past ten (10) years: has been **debarred** by any agency or political subdivision of the Commonwealth of Virginia, by any agency of the United States or by any agency of another state.