May 8, 2003

ADDENDUM No. 1 TO ALL OFFERORS:

Reference: Invitation for Bids: RFQ#214-03-General
Commodity: Prequalification for General Contractor
Dated: April 17, 2003
For Delivery To: Longwood University
201 High Street
Farmville, Virginia 23909

Prequalifications Due: **May 28, 2003 at 2:00 pm *Note extension of Due Date**

1. **Reference Page 1, Commodity Code:** Change to read: 91200 – Construction Services, General

2. **Reference Page 3, Section IV, Experience:**

   A. **Firm Experience:** Change to read: “The Contractor or contractor’s office that will handle this project has undertaken at least two (2) construction projects of similar or comparable scope: class rooms and offices with complex mechanical systems: 60,000 gross square feet; 4 or more stories and construction cost over $12,000,000 in the last five years. In addition, the Contractor shall also have at least one (1) project on a college or university in the last five years. The projects shall be sufficiently comparable so that the agency may conclude that the contractor is familiar with and capable of handling the project(s) described in the prequalification”.

   B. **Key Personnel Experience:** **REPLACE WITH:** “The Project Manager most likely to be assigned to this project has served as project manager on at least one (1) construction project in the last five years of similar or comparable scope: class rooms and offices with complex mechanical systems: 60,000 gross square feet; 4 or more stories and construction cost over $12,000,000; and at least one (1) additional project with complex mechanical systems. In addition, the Project Manager shall also have at least one (1) project on a college or university campus. The projects shall be sufficiently comparable so that the agency may conclude that the Project Manager is familiar with and capable of handling the project(s) described in the prequalification. Equivalent or comparable experience may be considered, at the agency’s sole discretion; however, it shall be sufficiently similar so that the agency may conclude that the proposed Project Manager is familiar with and capable of handling the project(s) described in the prequalification”.

   C. **Key Personnel Experience:** **REPLACE WITH:** “The Superintendent most likely to be assigned to this project has served as superintendent on at least one (1) construction project in the last five years of similar or comparable scope: class rooms and offices with complex mechanical systems: 60,000 gross square feet; 4 or more stories and construction cost over $12,000,000; and at least one (1) additional project with complex mechanical systems. In addition, the
Superintendent shall also have at least one (1) project on a college or university campus. The projects shall be sufficiently comparable so that the agency may conclude that the Superintendent is familiar with and capable of handling the project(s) described in the prequalification. Equivalent or comparable experience may be considered, at the agency’s sole discretion; however, it shall be sufficiently similar so that the agency may conclude that the proposed Superintendent is familiar with and capable of handling the project(s) described in the prequalification”.

3. **NOTE:** Prequalification Due Date is extended to **May 28, 2003 at 2:00 p.m.**

**NOTE:** A signed acknowledgment of this addendum must be received at the location indicated on the IFB either prior to the bid due date and hour or attached to your proposal. Signature on this addendum does not substitute for your signature on the original bid document. The original bid document must be signed.

Very truly yours,

James E. Simpson, CPPB, VCO
Director Materiel Management

Name of Firm_________________________
Signature/Title_________________________
Date_________________________________