January 28, 2004

ADDENDUM No. 1 TO ALL BIDDERS:

Reference: Invitation for Bids: IFB#214-03- Conveyor System
Commodity: Hybrid Boiler and Bulk Handling Conveyor System
Dated: January 19, 2004
For Delivery To: Longwood University
201 High Street
Farmville, Virginia 23909
Bid Due: February 19, 2004 at 2:00 pm. Bids open January 20, 2004 at 2:00 pm

As a result of the prebid conference held on January 28, 2004, please note the following additions/changes to the solicitation.

1. Reference cover page on Inquiries for Information – Please change the contact for Information to Don Davis, Teng & Associates, 4056 Innslake Dr., Glen Allen, VA 23060. Phone # 804.474.4500 and fax # 804.474.4555.

2. Reference page 2 – Addendums - ADD: The eVA website address is http://www.dgs.state.va.us and the Materiel Management website address is http://www.longwood.edu/purchasing. Information will be posted to both of these websites.

3. Reference page 4, Section II, Scope of Work: The bidder shall possess the following minimum experience to be qualified to bid on this project.
   a. A minimum, of ten (10) years of experience in the design, manufacturing and turnkey installations of hybrid boiler and wood systems.
   b. A minimum of five (5) successful similar sized projects installed over the past six (6) years.
NOTE: A signed acknowledgment of this addendum must be received at the location indicated on the IFB either prior to the bid due date and hour or attached to your proposal. Signature on this addendum does not substitute for your signature on the original bid document. The original bid document must be signed.

Very truly yours,

James E. Simpson, CPPB, VCO
Director Materiel Management

Name of Firm_________________________

Signature/Title_________________________

Date_________________________________