March 2, 2004

ADDENDUM NO. 1 TO ALL BIDDERS

Reference: Invitation for Bids

214:04-Wygal Air
Wygal Hall Air Conditioning System
Upgrade Phase 2

Dated: February 10, 2004
For Delivery To: Longwood University
Wygal Building,
Farmville, Virginia 23909
Project Code: 214-12772-00014

Bid Due: March 17, 2004 2:00 p.m.

This addendum shall be added to and become a part of the Contract Documents, dated February 10, 2004, for the project. Bidders shall acknowledge receipt of this addendum on the proposal form and include its provisions in their proposals. Failure to do so may disqualify the bidder.

CHANGES TO THE SPECIFICATIONS SHALL INCLUDE:

NOTICE OF INVITATION FOR BIDS (IFB)

1. In the Notice of Invitation for Bids, after the third paragraph insert the following new paragraph:

“Construction Schedule: Substantial Completion for the entire project shall be accomplished by the Contractor on or before August 1, 2004, and final completion shall be achieved within 30 consecutive calendar days after substantial completion.”
BID FORM.

1. The Bid Form has been revised to include the Substantial Completion date of August 1, 2004. See revised Bid Form attached to this addendum.

SECTION 15900 – AUTOMATIC TEMPERATURE CONTROLS

1. Paragraph 1.3 SUMMARY OF WORK, subparagraph G. Delete the sentence beginning “Extend LONWORK buss to connect….” and substitute the following sentence:

   “Extend LONWORK buss to connect with existing AHU-3 controls in Upper Level Mechanical Equipment Room and Chiller controls in adjacent Bedford Hall.”

2. Paragraph 3.10 PROGRAMMING, Subparagraph E, Subparagraph 3. Delete the sentence beginning “The contractor shall dedicate a minimum….” and substitute the following:

   “The contractor shall provide to the Owner and his representatives a complete functional demonstration of all the system requirements.”

CHANGES TO THE DRAWINGS SHALL INCLUDE:

1. SHEET M-2.

   1) Install AHU-1 duct static pressure sensor (for downstream pressure sensing and VFD control) in supply air duct directly upstream of pressure independent modular damper PIM-16.

2. SHEET M-4.

   1.) Add Mechanical Key Note No. 14 as follows:

      14. Remove existing 5 HP motor and provide new 5 HP, 480 V, 3 PH, 60 HZ, 1750 RPM open-drip-proof electric motor for existing Return Air Fan RAF-1. Motor shall have 1.15 service factor and shall be suitable for operation with a variable frequency drive. Provide new adjustable motor sheave to match existing sheave outside diameter. Reconnect and adjust belt drive assembly.

3. SHEET M-6.
1.) On 1 AHU-1 CONTROL diagram, at the top left of the DDC panel, for the wiring described as “LON trunk to JACE”, delete the wording “(NIC)”. The JACE is in the contract.

2.) On 1 AHU-1 CONTROL diagram, at the top right of the DDC panel, delete the notation “From DDC Controller located in Bedford Hall” and substitute the wording “From AHU-2 DDC controller.”

3.) On 2 AHU-2 CONTROL diagram, at the top left of the DDC panel, for the wiring described as “LON trunk to JACE”, delete the wording “(NIC)”. The JACE is in the contract.

4.) On 2 AHU-2 CONTROL diagram, at the top right of the DDC panel, delete the notation “From DDC Controller located in Bedford Hall” and substitute the wording “From AHU-3 DDC controller.”

5.) At the bottom of the Air Handling Unit Schedule, add note 4 as follows:

“4. Provide Variable Frequency Drive for AHU-1. Drive shall be supplied factory pre-wired and factory-mounted on the air handler. Variable frequency drive shall comply with Specification Section 16269.”

END OF ADDENDUM NO. 1
BID FORM

Date: ___________________________________

PROJECT: Wygal Hall Air Conditioning System Upgrade Phase 2
Longwood University
Farmville, Virginia 23909

Project Code: 214-12772-00014

To: Commonwealth of Virginia
Longwood University
Materiel Management Department
201 High Street (Bristow Building, Rm. 218)
Farmville, Virginia 23909

In compliance with and subject to your Invitation for Bids and the documents therein specified, all of which are incorporated herein by reference, the undersigned bidder proposed to furnish all labor, equipment and materials and perform all work necessary for construction of this project, in accordance with the contract documents dated February 13, 2004, including Addenda noted below, as prepared by Teng & Associates, Inc., 4050 Innslake Drive, Glen Allen, Virginia 23060, for the consideration of the following amounts:

BID:

Lump sum price for the construction of Wygal Hall Air Conditioning System Upgrade Phase 2 with the drawings and specification:

______________________________

______________________________ Dollars

($__________________).

(Amount shall be shown in words and figures. In the event of a discrepancy, the words shall govern.)

The undersigned understands that time is of the essence and agrees that the time for substantial completion of the entire project shall be on or before August 1, 2004, and final completion shall be achieved within 30 consecutive calendar days after substantial completion.

Acknowledgement is made of receipt of the following addenda:

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________
If notice of acceptance of the bid price is given to the undersigned within 30 days after the date of opening of bids, or any time thereafter before this bid is withdrawn, the undersigned shall execute and deliver a contract in the prescribed form within 10 days after the contract has been presented to him for signature. The required payment and performance bonds, on the forms prescribed, shall be delivered to the Owner along with the signed Contract.

Immigration Reform and Control Act of 1986: The undersigned certifies that it does not and will not during the performance of this Contract violate the provisions of the Federal Immigration Reform and Control Act of 1986, which prohibits employment of illegal aliens.

DISQUALIFICATION OF CONTRACTORS: By signing this bid or proposal, the undersigned certifies that this Bidder or any officer, director, partner or owner is not currently barred from bidding on contracts by any Agency of the Commonwealth of Virginia, or any public body or agency of another state, or any agency of the federal government, nor is this Bidder a subsidiary or affiliate of any firm/corporation that is currently barred from bidding on contracts by any of the same. We have attached an explanation of any previous disbarment(s) and copies of notice(s) of reinstatement(s).

Either the undersigned or one of the following individuals, if any, is authorized to modify this bid prior to the deadline for receipt of bids by writing the modification and signing his name on the face of the bid, on the envelope in which it is enclosed, on a separate document, or on a document which is telefaxed to the Owner or by sending the Owner a telegraphic message:

________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
_________________________________________

I certify that the firm name given below is the true and complete name of the bidder and that the bidder is legally qualified and licensed by the Commonwealth of Virginia, Department of Commerce, State Board for Contractors, to perform all Work included in the scope of the Contract.

Bidder
_________________________________________
(Name of Firm)

Contractor Class ___________________________  By (signature)
_________________________________________

Virginia License No. ________________________  (typed name)
_________________________________________

Specialty ________________________________  Title
_________________________________________

Valid Until ______________________________  Business Address:

FEIN/SSN _______________________________
Telephone #

Fax #

For Partnership (Name of Partners):

For Corporation, affix Corporate Seal & list State of Incorporation:

(Corporate Seal)